

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES  
FOR TUESDAY- FEBRUARY 8, 2011

Members Present: Rick Wachtel, Hunter Wilson, Steve Cox, and Col. Jim Reuss

Members Absent: Bob Burkhart and Rodney Woods

Also Present: Bill Walkup, Joyce McDonald, Tom McKenzie, Russ Voelker, Rich Talbott, John McVey, Bob Butler, George Smith, Bob Bayes, Elaine Mauck, Mike Folk and Hank Willard

Rick Wachtel brought the meeting to order at 8:00 a.m. in the airport terminal conference room.

The members were sent copies of the minutes from the last meeting prior to this meeting. Steve Cox made a motion to approve as written and submitted the Airport Authority meeting minutes of January 4, 2011 with Col. Reuss giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the general account operating balance of \$ 45,379.04.

Rick Wachtel did mention that Bob Burkhart was not present due to illness and Rodney Woods was out of town on business.

1<sup>ST</sup> ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

Mike Folk made comments about the bankruptcy of Emivest Aerospace.

2<sup>DN</sup> ITEM ON THE AGENDA: PROPOED REVIEW AND REVISION OF MINIMUM OPERATING STANDARDS

Bill Walkup stated that after reviewing the Operating Standards he questioned the definition of a Special Aviation Service Operation. The definition states 'means any person or commercial operator with a lease or sub lease from the Airport Owner to provide aeronautical services to the public at the Airport. A SASO can operate locally (based at the Airport) or remotely (transient operator). Note: a SASO cannot provide fuel dispensing services.

Bill suggested that the language should mention a lease or sub lease from the Airport Owner or Lessee to provide aeronautical services. He also suggested letting Mike Keller the Airport Attorney draft suggested language for this definition and then putting out to the public for comments before adopting the amendment.

Rick stated that the Airport Authority will probably find many errors and/or additions in these documents for years to come. Hunter Wilson made a motion to table this item on the agenda for the next meeting with Col. Reuss giving a second. All were in favor. The motion was carried.

3<sup>RD</sup> ITEM ON THE AGENDA: A.I.P. UPDATE

Bill Walkup stated that LPA Group is still working on a preliminary model on the Noise Study. He also mentioned that he went before the Berkeley County Council requesting the allocation for the membership and \$ 12,000.00 to be used for crack sealing and paving work for the taxiways. This was much less than what the Airport Authority asked for last year.

Joyce also mentioned that she opened a T Hangar checking account for the Howard T Hangar rents only.

4<sup>TH</sup> ITEM ON THE AGENDA: BOB BURKHART REQUEST FOR REVENING AUTHORITY MEETINGS

Rick stated that Mr. Burkhart was not present and the members wanted his input for this agenda item since he was the member that wanted this on the agenda.

Rich Talbott spoke that he contacted some other airports and received data pertaining to their meetings times and executive sessions.

Steve Cox made a motion to table this item with Hunter Wilson giving a second. All were in favor. The motion was carried.

5<sup>TH</sup> ITEM ON THE AGENDA: 2<sup>ND</sup> QUARTER FY 2010-2011 BUDGET REPORT

Prior to this meeting, the members were sent the 2<sup>nd</sup> Quarter Budget Report that covers the period between October 1, 2011 to December 31, 2011. The balance at the beginning of the quarter was \$ 72,670.76. The income for this quarter was \$ 72,108.30 and the Expenses for this quarter were \$ 81,804.52. This leaves a balance of \$ 62,974.54 on December 31, 2010.

Steve Cox made a motion to approve this budget which will be subject to an audit and to distribute to the local government offices. Col. Reuss seconded the motion. All were in favor. The motion was carried.

OTHER BUSINESS:

Rick asked the status of the Joint Use Agreement negotiations. Bill stated that he gave Col. Neely the paperwork but has not heard anything else. Rick suggested giving Col. Neely a call to check on the status of the Joint Use Agreement.

Elaine Mauck gave a brief report on the Inland Port. Local entities made a request to the State of WV for \$ 250,000.00 for an Inland Port Feasibility Study. The State also suggested asking the Economic Development Authority for help in obtaining these funds.

Joyce reported that the Airport Authority Audit is scheduled for February 23, 2011.

Rick stated that the next meeting is set for March 1, 2011.

There was no executive session.

Hunter Wilson made a motion to adjourn the meeting with Col. Reuss seconding the motion. All were in favor. The motion was carried.

The meeting was adjourned at 8:26 a.m.