

**EASTERN WV REGIONAL AIRPORT AUTHORITY  
MEETING MINUTES FOR JANUARY 3, 2007**

**MEMBERS PRESENT:** Rick Wachtel, Steve Cox, Hunter Wilson, Bob Burkhart, and Bob McMillan.

**ALSO PRESENT:** Bill Walkup, Joyce McDonald, Rob Garrett, George Smith, Walt Mitchell, Ron Porterfield, Col. Burkhart, Sarah Via, Bobbie Miller, Pat Whitacre, Jim Whitacre, Bob Creighton, Bob Sagers, Jerry Hockman, Rich Talbott, Bill Crum, Phil Gum, and Mike Folk.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the terminal conference room on the second floor.

The members received the minutes prior to this meeting. Bob Burkhart made a motion to approve as written and submitted the Airport Authority meeting minutes of December 6, 2006 with Bob McMillan giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current bank balance of \$ 6,600.49.

**1<sup>ST</sup> ITEM OF BUSINESS: A.I.P. UPDATE**

Walt Mitchell, the resident inspector for Chapman Technical Group, gave an update on the fuel farm relocation project. He stated that the top coat of asphalt is complete on the access road to the new fuel farm location. The concrete slabs have been poured and the electric will be complete next week. The contractor is preparing for the awnings to be installed.

Bill mentioned that he will be meeting with Matt DiGuillian of FAA to discuss future AIP projects for 2007.

**OTHER BUSINESS:**

Rick stated that Garland Martin was sent a letter pertaining to the airport property being paved. No response has been received to date.

Rick stated that the Airport Authority received a FOIA (Freedom of Information Act) request from Mr. Folk.

Mike Keller was authorized to draft a procedure for FOIA requests. In the interim a reply will be given within five days. Rick stated that the County is revising its policy to FOIA requests but will be in a 30 or 40 day review period, but when their policy is complete, the Airport Authority may want to look at adopting the County's procedures.

Bob Burkhart mentioned that this was not on the agenda but due to recent events with FOIA requests he felt that this needed to be addressed at this time. Rick did mention that this was on the agenda at the last meeting and this is an update from that item at the prior meeting.

Bob McMillan made a motion to recommend handling the FOIA requests as they were handled previously and when adopting a new policy to include an hourly rate and 50 cents per copy and keep a record of time spent on obtaining the information needed with the approval of council (attorney) and to take effect as soon as the Airport Authority gets council approval. Steve Cox seconded the motion. All were in favor. The motion was carried.

February 7, 2007 is the date for the next regular meeting. Bob McMillan stated that he wouldn't be able to attend.

Mr. Folk told the Authority that they were making this motion illegally and requested to be heard in executive session. Mr. Folk was not scheduled to be on executive session. During the discussion about the motion made, Rick Wachtel had to inform Mr. Folk to be quiet or that the Sheriff would be called.

Bob Burkhart made a motion to allow Mr. Folk's request for an Executive Session with Bob McMillan giving a second. All were in favor. The motion was carried.

Executive Session for personnel matters.

Hunter Wilson made a motion to come out of executive session and to adjourn the regular meeting with Bob McMillan giving a second. All were in favor. The motion was carried.