

**EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR MAY 2, 2007 – WEDNESDAY**

Members Present: Rick Wachtel, Hunter Wilson, Col. Jim Reuss, Bob McMillan, and Steve Cox.

Also Present: Bill Walkup, Joyce McDonald, George Smith, Richard Talbott, Ron Porterfield, Mike Folk, Rob Garrett, David Brinson, and Col. Bill Burkhart.

Rick Wachtel, Chairman, brought the Airport Authority meeting to order at 8:00 a.m. in the terminal conference room on the second floor.

The members were given the Airport Authority meeting minutes of the last meeting prior to this meeting.

Col. Jim Reuss made a motion to approve as written and submitted the Airport Authority meeting minutes of April 4, 2007 with Steve Cox giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current general account bank balance of \$ 17,529.80. She also pointed out to the Airport Authority that there were several invoices that needed to be paid. The General Liability Insurance renewal was approx. \$ 3,500.00; an equipment repair bill for the tractor was approx. \$3,800.00 and the invoice for the Audit was \$ 4,000.00.

1ST ITEM OF BUSINESS: AIRPORT IMPROVEMENT PROJECT UPDATE

Crosswind Runway – Bill reported that Chapman Technical Group is working on the design of the crosswind runway and is approximately 20 percent complete. Rick stated that requests have been made to Senator Rockefeller for obtaining funds for the paving and lights on this runway.

M.O.S. Engineering Proposals - Bill reported that the deadline for the request of proposals for the Minimum Operating Standards was April 25, 2007. There was interest from three engineering firms but only one submitted a proposal. That firm was Robert L. Kimball & Associates. Bill asked for a sub-committee to review the proposal and meet with a representative from Robert L. Kimball & Associates to discuss the proposal and the cost. Col. Reuss, Steve Cox and Hunter Wilson agreed to be the sub-committee and to make a recommendation to the Airport Authority.

Bill also reported that the sub-contractor needs to mobilize on the field to complete the relocation of the fuel farm.

2ND ITEM OF BUSINESS: 3RD QUARTER BUDGET REPORT

Prior to this meeting, the members were sent the Fiscal Year Quarter Budget Report for their review.

This Budget Report was for the 3rd Quarter Fiscal Year which covers the period between January 1, 2007 to March 31, 2007.

The beginning balance on January 1, 2007 was \$ 3,150.49. The total income for this quarter was \$ 58,336.16 and the total expenses for this quarter was \$ 57,769.44. The ending balance as of March 31, 2007 was \$ 3,717.21.

They were also given a budget report on the project account for the same period. Steve Cox made a motion to approve the 3rd Quarter Fiscal Year Budget Report and to send to the City and County governmental entities with Hunter Wilson giving a second. All were in favor. The motion was carried.

3RD ITEM OF BUSINESS: ARCADIA AVIATION LEASE AMENDMENT PROPOSAL

The land in which the fuel farm is currently located is leased by Arcadia Aviation which is part of the current land lease. Due to the current FAA Grant project to relocate the fuel farm, the depiction and description of the land lease needed to be changed in the current land lease between Arcadia Aviation and the Airport Authority. Arcadia Aviation, at its own expense, drafted a new amendment to the current lease describing the same amount of land used but at the new location for the same terms and conditions. Rob Garrett, presenting Arcadia Aviation, requested that the Airport Authority execute this amendment. Prior to this meeting the Airport Authority members and the attorney reviewed this drafted amendment. Bob McMillan made a motion to approve of this amendment and allow the Chairman, Rick Wachtel, to execute this Lease Amendment with Steve Cox giving a second. Mr. Mike Folk interrupted this motion and stated that Mr. Cox and Mr. McMillan should not vote or be present when discussing Arcadia Aviation due to a conflict of interest.

At this time Bob McMillan withdrew his motion and Steve Cox withdrew his second and they both left the room.

Col. Jim Reuss made a motion to approve the aforementioned Lease Amendment as presented by Arcadia Aviation with Hunter Wilson giving a second. All present were in favor. The motion was carried.

Mr. McMillan and Mr. Cox were asked to come back into the meeting.

OTHER BUSINESS:

At this time Rick mentioned for information purposes only that there was a bill signed into law that a governmental agency can ask for funds to support scheduled air service. This may be a funding source in the future.

Bill Walkup stated that the Airport Authority received a Freedom of Information Act request for the 3rd Fiscal Year Quarterly Budget Report from Mr. Mike Folk. Bill stated that he sent Mr. Folk a return letter stating that the Budget Report needed to be approved at this meeting and soon as it was approved he could have a copy.

At this time, Rick asked if anyone signed the sheet to speak.

Mike Folk spoke concerning the Property Tax Bill.

Rick stated that the next scheduled meeting will be on June 6, 2007 at 8:00 a.m. in the conference room.

Col. Jim Reuss made a motion to into executive session for legal matters with Hunter Wilson giving a second. All were in favor. The motion was carried. At this time, Mike Folk stated that according to WV code an executive session for legal matters could not be called when legal council is not present and would not leave the room.

Steve Cox made a motion to come out executive session and to adjourn the regular meeting with Bob McMillan giving a second. All were in favor. The motion was carried.

The meeting was adjourned.